

Statement of Deficiencies

5312-D: Continuing Education

Not Met

Findings/Corrections

No Documentation-12 Clock Hours Continuing Education 5312.D.1. There was no documentation that paid and non-paid staff, [4 of 8] , who are left alone with children, or who have supervisory or disciplinary authority over children have obtained 12 clock hours of approved training per center's anniversary year. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

5321-B: Medication Authorizations

Not Met

Findings/Corrections

Incomplete Authorization 5321.B. The written authorizations from parents to administer [Propanulol, Sotalol, Cefril, Panulol, Dytan-D, Oragel, Xopensex, Vazol-D, Ibuprofen, Floxin Otic, Zithromax, Tylenol, Nystatin, Dimetapp, Entex, Bordex, Sulfa/Trimeth, Zcof, Floxin, Promethazine, Tobrex, Omnicef] to various children were incomplete as they lacked the following information: [side effects].

A complete authorization includes:

- Child's name;
- Name of medication;
- Date to be administered;
- Dosage;
- Time to be administered;
- Special instructions, if applicable;
- Side effects;
- Signature of parent and date of signature;
- Circumstances for administering "as needed" medication.

Parents inappropriately listed "none" as side effects.

5327-O: Fire Drills

Not Met

Findings/Corrections

No Monthly Fire Drills 5327.O. The Provider did not have documentation on file that fire drills were conducted in April, July and October of 2004 at various times of the day . Documentation shall include:

- Date and time of drill;
- Number of children present;
- Amount of time to evacuate the center;
- Problems noted during drill and corrections noted;
- Signatures (no initials) of staff present.

****Center is located on the premises of the former England Air Force Base in leased space managed by the England Authority which only allows fire drills conducted by the England Fire Department.**

5331-F: Prohibition of Alcohol, Tobacco, etc.

Not Met

Findings/Corrections

5331.F. The Provider did not prohibit the use of tobacco in any form, use of alcohol and possession of illegal substances or unauthorized potentially toxic substances, firearms, pellet or BB guns (loaded or unloaded) in the vehicle while transporting children as [lack of a written policy].

Statement of Deficiencies

5331-H: Appropriate Driver's License

Not Met

Findings/Corrections

5331.H. The Provider lacked documentation that all individuals [2 public school bus drivers] who drive vehicles to transport the children have a copy of a valid appropriate Louisiana driver's license.

5331-L: Identification Information in Vehicle

Not Met

Findings/Corrections

No Documentation of Identifying Info in Contracted Vehicle 5331.L. The Provider did not have a statement signed by the contract agency representative verifying that the contracted vehicle(s) used for [field trips] contained information in each vehicle identifying the name of the Director and the name, telephone number and address of the center for emergency situations.

5333-F: Vehicles Visual Check

Not Met

Findings/Corrections

No Visual Check 5333.F. The Provider did not have documentation that the driver or a staff person checked the vehicle and accounted for each child upon arrival and departure at each destination to ensure no child is left on the vehicle or at any destination. Documentation shall include the signature of the person conducting the check and the time the vehicle is checked for each loading and unloading of children.

5335-E: Attendance Record

Not Met

Findings/Corrections

Incomplete Attendance Record 5335.E. The transportation attendance record documentation was incomplete as it did not include: [the drivers' names for field trips to Kaleidoscoops 9/30/04 and Tiger Lanes Bowling 3/14/04].

5335-F: Visual Check of Vehicle

Not Met

Findings/Corrections

No Visual Check of Vehicle 5335.F. The Provider did not maintain documentation that the driver or attendant checked the vehicle to ensure that no child is left on the vehicle at the completion of field trips on 3/14/04 and 9/30/04. Documentation shall include the signature of the person conducting the check and the time the vehicle was checked.

Statement of Deficiencies

5337-A: Contract for Transportation

Not Met

Findings/Corrections

No Contract for Transportation 5337.A. The Provider contracted for transportation and there was not a dated, time limited contract signed by the provider and a representative of the transportation agency outlining circumstances under which transportation will be provided that includes:

- . Transportation arrangements shall conform to state laws, including seat belts and child restraints;
- . Only one child shall be restrained in a single safety belt;
- . The driver or attendant shall not leave the children unattended in the vehicle at any time;
- . Each child shall safely board or leave the vehicle from the curb side of the street and / or shall be escorted across the street;
- . The vehicle shall be maintained in good repair;
- . The use of tobacco in any form, use of alcohol and use or possession of illegal substances or unauthorized potentially toxic substances, firearms, pellet or BB guns (loaded or unloaded) in any vehicle while transporting children is prohibited;
- . The number of persons in a vehicle used to transport children shall not exceed the manufacturer's recommended capacity;
- . The Provider shall maintain a copy of a valid appropriate Louisiana driver's license for all individuals who drive vehicles used to transport children;
- . The Provider shall maintain a copy of the contractor's current commercial liability insurance for the operation of the vehicle(s) ensuring medical coverage for children in the event of accident or injury;
- . The vehicle shall have evidence of a current safety inspection;
- . There shall be first aid supplies in each vehicle,
- . There shall be information in each vehicle identifying the name of the director and the name, telephone number and address of the center for emergency situations.